

Guidelines for Proxy Appointment, Registration and Identification Documents Required to Attend in the Meeting

1. Appointment of Proxy

The copy of Proxy Form A and B have been delivered to each of the shareholders by the Company in order for any shareholders, which is unable to attend the meeting in person, to appoint any other person or any one of the Company's directors, as proposed, to act as a proxy of such shareholder.

In the event that a shareholder is a foreign investor for which a custodian in Thailand is appointed, such a shareholder may download and use the Proxy Form C available at www.genco.co.th

1.1 Appointment of another person as a proxy

- (a) A proxy grantor must fill in information in the proxy form and the signatures of both the proxy grantor and the proxy must be correctly placed therein.
- (b) A proxy must present with evidence of an appointment to the officer of the Company at the place of meeting prior to attend the meeting.

1.2 Appointment of the Company's director(s) as a proxy

- (a) A proxy grantor must fill in the following names and information of the Company's directors, as proposed. Shareholders may specify more than one proxy for greater flexibility, in case any of the appointed proxies are themselves unable to attend the meeting.
- (b) A proxy grantor must place signature on the proxy form and then deliver it with evidence of an appointment via mail to the Company Secretary at 447 Bondstreet Road, Bangpood, Pakkred, Nonthaburi 11120 before the date of the meeting.

2. Registration to Attend in the Meeting

A shareholder or a proxy may register and submit the required documents or evidence for inspection at the Venus room, 3rd Floor, the Miracle Grand Convention Hotel from 14.00 hours on April 29, 2016.

In this connection, a barcode system for the registration is to be applied by the Company. Therefore, the registration form which prints a barcode, attached to the invitation letter, should be brought and presented to the Company for meeting registration purpose.

3. Document Verifying Eligibility to Attend in the Meeting

Participants are requested to produce the following documents before attending the meeting (as the case may be)

3.1 Natural person

(1) Thai nationality

- (a) In case of attendance in person: identification card of the shareholder is shown (personal I.D., driver license or identification card of government officer)
- (b) In case of attendance by proxy: a proxy form, a copy of identification card of the shareholder and identification card or passport (in case of a foreigner) of the proxy are shown.

(2) Non-Thai nationality

- (a) In case of attendance in person: Passport of the shareholder is shown.
- (b) In case of attendance by proxy: a proxy form, a copy of passport of the shareholder and identification card or passport (in case of a foreigner) of the proxy are shown.

3.2 Juristic person

(1) Juristic person registered in Thailand

- (a) Corporate affidavit, issued within 6 months by Department of Business Development, Ministry of Commerce is shown.
- (b) A proxy form, a copy of identification card or passport (in case of a foreigner) of the authorized director(s) who sign(s) the proxy form including identification card or passport (in case of a foreigner) of the proxy are shown.

(2) Juristic person registered outside of Thailand

- (a) Corporate affidavit is shown.
- (b) A proxy form, a copy of identification Card or passport (in case of a foreigner) of the authorized director(s) who sign(s) the proxy form including identification card or passport (in case of a foreigner) of the proxy are shown.

A copy of the documents must be certified true copy. In case of any documents or evidence produced or executed outside of Thailand, such documents or evidence should be notarized by a notary public.

Any documents without a master copy in the English language must be attached with an English translation, to be certified true by the shareholder or representative of the juristic person.